

Guide for Authors

All manuscripts must be in English. Pages should be numbered sequentially. The manuscript should be composed in accordance with the Article Template given above. The suggested length of contributions is 10 to 20 pages. Longer contributions will only be accepted if authors provide justification in a cover letter. For full instructions see the Information for Authors section on the journal's website: <http://en.sv-jme.eu>.

SUBMISSION:

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The typical submission material consists of:

- A **manuscript** (A PDF file, with title, all authors with affiliations, abstract, keywords, highlights, inserted figures and tables and references),
- Supplementary files:
 - a **manuscript** in a WORD file format
 - a **cover letter** (please see instructions for composing the cover letter)
 - a ZIP file containing **figures** in high resolution in one of the graphical formats (please see instructions for preparing the figure files)
 - possible **appendices** (optional), cover materials, video materials, etc.

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Please add a **cover letter** stating the following information about the submitted paper:

1. Paper title, list of authors and their affiliations. One corresponding author should be provided.
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FORMAT OF THE MANUSCRIPT:

The manuscript should be composed in accordance with the Article Template. The manuscript should be written in the following format:

- A **Title** that adequately describes the content of the manuscript.
- A list of **Authors** and their **affiliations**.
- An **Abstract** that should not exceed 250 words. The Abstract should state the principal objectives and the scope of the investigation, as well as the methodology employed. It should summarize the results and state the principal conclusions.
- 4 to 6 significant **key words** should follow the abstract to aid indexing.
- 4 to 6 **highlights**; a short collection of bullet points that convey the core findings and provide readers with a quick textual overview of the article. These four to six bullet points should describe the essence of the research (e.g. results or conclusions) and highlight what is distinctive about it.
- An **Introduction** that should provide a review of recent literature and sufficient background information to allow the results of the article to be understood and evaluated.
- A **Methods** section detailing the theoretical or experimental methods used.
- An **Experimental section** that should provide details of the experimental set-up and the methods used to obtain the results.
- A **Results** section that should clearly and concisely present the data, using figures and tables where appropriate.
- A **Discussion** section that should describe the relationships and generalizations shown by the results and discuss the significance of the results, making comparisons with previously published work. (It may be appropriate to combine the Results and Discussion sections into a single section to improve clarity.)
- A **Conclusions** section that should present one or more conclusions drawn from the results and subsequent discussion and should not duplicate the Abstract.
- **Acknowledgement** (optional) of collaboration or preparation assistance may be included. Please note the source of funding for the research.
- **Nomenclature** (optional). Papers with many symbols should have a nomenclature that defines all symbols with units, inserted above the references. If one is used, it must contain all the symbols used in the manuscript and the definitions should not be repeated in the text. In all cases, identify the symbols used if they are not widely recognized in the profession. Define acronyms in the text, not in the nomenclature.
- **References** must be cited consecutively in the text using square brackets [1] and collected together in a reference list at the end of the manuscript.
- **Appendix(-ices)** if any.

SPECIAL NOTES

Units: The SI system of units for nomenclature, symbols and abbreviations should be followed closely. Symbols for physical quantities in the text should be written in italics (e.g. v , T , n , etc.). Symbols for units that consist of letters should be in plain text (e.g. ms^{-1} , K, min, mm, etc.). Please also see: <http://physics.nist.gov/cuu/pdf/sp811.pdf>.

Abbreviations should be spelt out in full on first appearance followed by the abbreviation in parentheses, e.g. variable time geometry (VTG). The meaning of symbols and units belonging to symbols should be explained in each case or cited in a **nomenclature** section at the end of the manuscript before the References.

Figures (figures, graphs, illustrations digital images, photographs) must be cited in consecutive numerical order in the text and referred to in both the text and the captions as Fig. 1, Fig. 2, etc. Figures should be prepared without borders and on white grounding and should be sent separately in their original formats. If a figure is composed of several parts, please mark each part with a), b), c), etc. and provide an explanation for each part in Figure caption. The caption should be self-explanatory. Letters and numbers should be readable (Arial or Times New Roman, min 6 pt with equal sizes and fonts in all figures). Graphics (submitted as supplementary files) may be exported in resolution good enough for printing (min. 300 dpi) in any common format, e.g. TIFF, BMP or JPG, PDF and should be named Fig1.jpg, Fig2.tif, etc. However, graphs and line drawings should be prepared as vector images, e.g. CDR, AI. Multi-curve graphs should have individual curves marked with a symbol or otherwise provide distinguishing differences using, for example, different thicknesses or dashing.

Tables should carry separate titles and must be numbered in consecutive numerical order in the text and referred to in both the text and the captions as Table 1, Table 2, etc. In addition to the physical quantities, such as t (in italics), the units [s] (normal text) should be added in square brackets. Tables should not duplicate data found elsewhere in the manuscript. Tables should be prepared using a table editor and not inserted as a graphic.

REFERENCES:

A reference list must be included using the following information as a guide. Only cited text references are to be included. Each reference is to be referred to in the text by a number enclosed in a square bracket (i.e. [3] or [2] to [4] for more references; do not combine more than 3 references, explain each). No reference to the author is necessary.

References must be numbered and ordered according to where they are first mentioned in the paper, not alphabetically. All references must be complete and accurate. Please add DOI code when available. Examples follow.

Journal Papers:

Surname 1, Initials, Surname 2, Initials (year). Title. *Journal*, volume, number, pages, DOI code.

- [1] Hackenschmidt, R., Alber-Laukant, B., Rieg, F. (2010). Simulating nonlinear materials under centrifugal forces by using intelligent cross-linked simulations. *Strojniški vestnik - Journal of Mechanical Engineering*, vol. 57, no. 7-8, p. 531-538, DOI:10.5545/sv-jme.2011.013.

Journal titles should not be abbreviated. Note that journal title is set in italics.

Books:

Surname 1, Initials, Surname 2, Initials (year). Title. Publisher, place of publication.

- [2] Groover, M.P. (2007). *Fundamentals of Modern Manufacturing*. John Wiley & Sons, Hoboken.

Note that the title of the book is italicized.

Chapters in Books:

Surname 1, Initials, Surname 2, Initials (year). Chapter title. Editor(s) of book, book title. Publisher, place of publication, pages.

- [3] Carbone, G., Ceccarelli, M. (2005). Legged robotic systems. Kordić, V., Lazinica, A., Merdan, M. (Eds.), Cutting Edge Robotics. Pro literatur Verlag, Mammendorf, p. 553-576.

Proceedings Papers:

Surname 1, Initials, Surname 2, Initials (year). Paper title. Proceedings title, pages.

- [4] Štefanič, N., Martinčević-Mikić, S., Tošanović, N. (2009). Applied lean system in process industry. *MOTSP Conference Proceedings*, p. 422-427.

Standards:

Standard-Code (year). Title. Organisation. Place.

- [5] ISO/DIS 16000-6.2:2002. *Indoor Air - Part 6: Determination of Volatile Organic Compounds in Indoor and Chamber Air by Active Sampling on TENAX TA Sorbent, Thermal Desorption and Gas Chromatography using MSD/FID*. International Organization for Standardization. Geneva.

WWW pages:

Surname, Initials or Company name. Title, from <http://address>, date of access.

- [6] Rockwell Automation. Arena, from <http://www.arenasimulation.com>, accessed on 2009-09-07.

EXTENDED ABSTRACT:

When the paper is accepted for publishing, the authors will be requested to send an **extended abstract** (approx. one A4 page or 3500 to 4000 characters or approx. 600 words). The instruction for composing the extended abstract are published on-line: <http://www.sv-jme.eu/information-for-authors/>.

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